


Manually Enter / Edit Student Responses



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Step 1: Find the assessment

 Search Students, Help, Navigation, etc... Dashboard Control Panel








Students Grades Reports Assessments  

Author	Year (1 selected item)	Grade (1 selected item)	Type	Scope (1 selected item)	Subject (1 selected item)
Me	2015-16		Assessment	Teacher Created	English Language Arts
Others	2014-15	PRE TK K	DIBELS Next	State	Mathematics
Shared to Me	2013-14	1 2 3	DIBELS Sixth	Publisher/Curriculum Embedded	Foreign Language
	2012-13	4 5 6	DIBELS IDEL	District Benchmark	Writing
	2011-12		Summary Assessment	Site Assessment	Reading

Search assessments... Clear Search

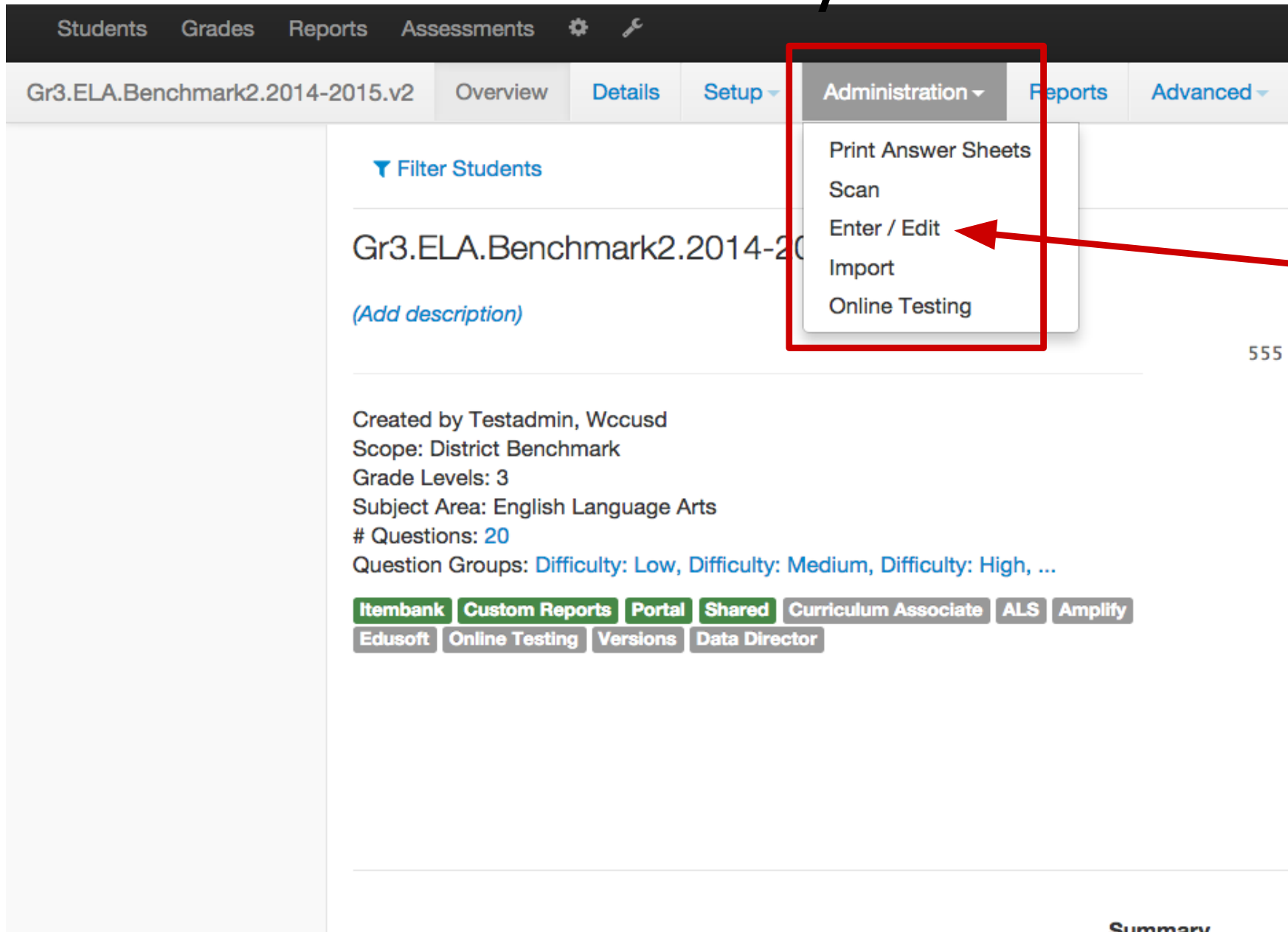
Displaying 1 to 10 of 10

   More...

<input type="checkbox"/>	Scan	Duplicate	Type	ID	Title	Author	Date Administered	Last Accessed	Tested
<input type="checkbox"/>			Itembank		Gr3.ELA.Benchmark2.2014-2015.v2	Testadmin, WCCUSD	February 3, 2015	March 20, 2015	2290
<input type="checkbox"/>			Assessment		WCC.ELA.TRIUMPHS.G3.Benchmark1.Unit1.2014-2015v1	Illuminate, User	November 14, 2012	March 11, 2015	56
<input type="checkbox"/>			Assessment		WCC.ELA.TRIUMPHS.G3.Benchmark1.Unit1.WRITING.2014-2015v1	Testadmin, WCCUSD	November 12, 2014	March 3, 2015	1
<input type="checkbox"/>			Assessment		WCC.ELA.TRIUMPHS.G3.Benchmark2.Unit3.WRITING.2014-2015v1	Testadmin, WCCUSD	November 12, 2014	February 4, 2015	35
<input type="checkbox"/>			Assessment		WCC.ELA.TRIUMPHS.G3.Benchmark2.Unit3.2014-2015v1	Illuminate, User	November 14, 2012	March 11, 2015	30
<input type="checkbox"/>			Itembank		Gr3.ELA Benchmark1.2014-2015.v1	Testadmin, WCCUSD	September 28, 2014	March 3, 2015	2182



Step 2: Click on Administration → Enter / Edit



The screenshot displays a software interface with a top navigation bar containing 'Students', 'Grades', 'Reports', 'Assessments', a gear icon, and a wrench icon. Below this is a secondary navigation bar with tabs for 'Gr3.ELA.Benchmark2.2014-2015.v2', 'Overview', 'Details', 'Setup', 'Administration', 'Reports', and 'Advanced'. The 'Administration' dropdown menu is open, showing options: 'Print Answer Sheets', 'Scan', 'Enter / Edit', 'Import', and 'Online Testing'. A red box highlights the 'Administration' menu, and a red arrow points to the 'Enter / Edit' option. The main content area shows a 'Filter Students' button, the title 'Gr3.ELA.Benchmark2.2014-2015.v2', and a '(Add description)' link. Below this, it states 'Created by Testadmin, Wccusd', 'Scope: District Benchmark', 'Grade Levels: 3', 'Subject Area: English Language Arts', and '# Questions: 20'. It also lists 'Question Groups: Difficulty: Low, Difficulty: Medium, Difficulty: High, ...'. At the bottom, there are several tags: 'Itembank', 'Custom Reports', 'Portal', 'Shared', 'Curriculum Associate', 'ALS', 'Amplify', 'Edusoft', 'Online Testing', 'Versions', and 'Data Director'. The number '555' is visible on the right side of the main content area. The word 'Summary' is at the bottom right.

Students Grades Reports Assessments ⚙️ 🔧

Gr3.ELA.Benchmark2.2014-2015.v2 Overview Details Setup Administration Reports Advanced

▼ Filter Students

Gr3.ELA.Benchmark2.2014-2015.v2

[\(Add description\)](#)

555

Created by Testadmin, Wccusd
Scope: District Benchmark
Grade Levels: 3
Subject Area: English Language Arts
Questions: 20
Question Groups: [Difficulty: Low](#), [Difficulty: Medium](#), [Difficulty: High](#), ...

Itembank Custom Reports Portal Shared Curriculum Associate ALS Amplify
Edusoft Online Testing Versions Data Director

Summary



Step 3: Click “Find Students”

Gr3.ELA.Benchmark2.2014-2015.v2 [Overview](#) [Details](#) [Setup](#) [Administration](#) [Reports](#) [Advanced](#)

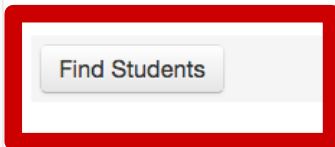
Site: West Contra Costa Unified School District
Enrollment/Roster Date: Control Panel (05-19-2015)
Student Group: All Students

Departments
Filter Departments (Optional)

Courses
Filter Courses (Optional)

Additional Filters

View: --



Find Students



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WCCUSD Ed Tech Help:

<http://www.wccusd.net/Page/5137>